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Approved For Release 2004/05/05 : CIA-RDP58-00039A000100050016-0

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training
 THRU : Chief, PPS/TR
 FROM : Acting Chief, LETS/TR

DATE: 28 October 1955

SUBJECT: Weekly Activities Report

JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. 9 NO CHANGE
 IN CLASS/DECLASS/CLASS CHANGED TO: IS S C RET. JUST. 22
 NEXT REV DATE 09 REV DATE 10 Dec 71 REVIEWER _____ TYPE DOC 2521
 NO. PGS 6 CREATION DATE _____ ORG COMP 11 OF 11 ORG CLASS C
 REV CLASS C REV COORD. _____ AUTH: HR 70-3

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. One slot has been requested for an ORR person to attend the fifteen-week Associate Transportation Officer Advanced Course at Fort Eustis, Virginia.
2. Announcement of guest speakers at the Area Training Program courses has been distributed throughout the Agency (copy attached).
3. Department of State, OIR, has informed us that they have no candidates for the current area courses. They probably will have people to enroll in future courses. The Air Force has submitted three names, one each for the Basic Country Survey - Germany, Regional Surveys - Arab States and Israel, and Western Europe.
4. [] again visited the site of the English [] course to deliver some new material. Other new material is in process of preparation.
5. [] has left for his tour of senior Defense Colleges.
6. [] are, this week, visiting Colby College to discuss development of summer language workshop program for the intensive Russian course.
7. Arrangements have been made to present each lecture in the Orientation Series on Russia (in English) twice, in order to accommodate all applicants. Attendance has been averaging 150 for each lecture.
8. The inter-office ad hoc advisory committee on the Area Training Program held its first meeting on 27 October. The consensus was highly favorable to the program. Several members urged that every effort be made to gear the courses to intelligence interests in order to meet CIA's real needs and avoid duplication of external area training already available. This suggestion is being met in LETS planning, particularly by a liberal use of guest speakers drawn from the entire intelligence community. Jack

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[] from the DDS urged an acceleration of LETS programming of the "Americans Abroad" courses (for personnel going to the field). He stressed the need for frequent offerings of the course for each country since DDS often has only 30 days lead time on such personnel. Also, he implied that the DDS is reluctant to schedule its people for this type of course until OTR is prepared to provide global coverage. [] of ONE reported general doubt in his office that the basic country survey type of area training is needed by DDI personnel, though he strongly favored the proposed seminars. He was not seconded by [] (ORR) or [] (OSI).

9. At the suggestion of EE, the "Americans Abroad" course on [] is being scheduled also 5 through 16 December, in two-hour sessions, five days a week. This schedule allows for other training needed by outgoing personnel and accommodates some who would otherwise have insufficient lead time.

10. Current enrollment in internal language training programs is 302, 205 in class and 97 in self-study. During the past week, the language laboratory was used for a total of 648 hours.

11. The following requests for external training have been approved by Chief, LETS:

Weapons Orientation Course, Maxwell AFB

[] OSI
[] SI

Russian Rapid Reading and Translation, George Washington U.

[] STD/FI

Russian Language Lectures on History of Russian Thought, Georgetown University

[] OTR

